

COMMISSION WORKSHOP

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Mayor Woods called the workshop to order. Present were Commissioner Tommy Chastain, Commissioner Carolyn B. Spooner, Commissioner Danny Nugent, Commissioner Wilbur Waters, City Clerk Ricky Thompson, City Attorney Dan Sikes, City Manager Tom Ernharth, Fire Chief Tom Rowe.

Mayor Woods stated the reason for this workshop is to discuss the possible options with the Badcock Property.

Pastor Kevin Baker, Victory Baptist Church; ask for consideration to purchasing or leasing the Badcock building from the City to relocate the church.

Commissioner Nugent asked if the church acquired the building; the building would have to be brought up to code.

Mayor Woods added we had the building inspected by our building official and he suggested the building be condemned. The thoughts were to take the building down and make a parking lot.

Pastor Baker added the church is willing to have the building looked at by a construction engineer.

Commissioner Spooner mentioned some of the building upstairs is no safe to be in. Chief Rowe added there was a fire in the building some years ago and you can see the char in some areas.

Commissioner Chastain added he committed to an additional parking project.

Commissioner Nugent understood that the building official looked at the building but he was unaware the building was condemned and if it was how can they still be in the building.

Commissioner Waters added he also is in support of the parking lot project.

Clerk Thompson added the preliminary information received from the city engineer was not what was asked and they will need to redo it.

We also will be receiving the second year grant through the Department of Economic Opportunity and we can use the funds for this project.

Commissioner Nugent asked to have some additional time to review the paperwork that was received tonight.

Commissioner Chastain suggested for the remaining part of the building instead of storage maybe it could be used for a different purpose.

Commissioner Spooner asked that all commissioners have input on the design and use of the parking lot and remaining building when the time comes.

Mayor Woods asked if any additional information needed to be brought in front of the workshop; hearing none he closed the workshop.

Travis V. Woods, Mayor
Commissioner Tommy Chastain
Commissioner Daniel Nugent
Commissioner Carolyn B. Spooner
Commissioner Wilbur L. Waters

Attest: _____
Ricky Thompson, City Clerk

COMMISSION MEETING

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Mayor Woods announced that if anyone in attendance wishes to speak regarding a motion he asked for them to stand or raise their hand and he will acknowledge them for their comment.

Mayor Woods called the meeting to order. Present were Commissioner Tommy Chastain, Commissioner Carolyn B. Spooner, Commissioner Danny Nugent, Commissioner Wilbur Waters, City Clerk Ricky Thompson, Police Chief Jeff Johnson, City Attorney Dan Sikes, City Manager Tom Ernharth, and Fire Chief Tom Rowe.

Commissioner Waters gave the invocation and led the pledge of allegiance to the flag.

Clerk Thompson introduced Sharon Barrington, Associate Director for Membership Development and Public Affairs for the Florida League of Cities.

Ms. Barrington was present to honor Commissioner Wilbur Waters by Resolution and presenting him with a twenty year municipal pin for his years of service to the City of Starke.

Mayor Woods entertained nominations for Mayor for 2015-2016 fiscal year. Commissioner Chastain nominated Commissioner Nugent for Mayor. Mayor Woods asked for any additional nominations. Hearing none he called for a vote. Commissioner Chastain made the motion, second by Commissioner Waters; passed 5-0.

The gavel was passed to Mayor Nugent.

Mayor Nugent requested nominations for Vice Mayor for 2015 – 2016 fiscal year.

Commissioner Waters nominated Commissioner Spooner.

Mayor Nugent asked for any additional nominations.

Commissioner Spooner nominated Commissioner Waters.

Commissioner Waters stated he would rather have Commissioner Spooner; he withdrew from the nominations.

Commissioner Waters made the motion to approve Commissioner Spooner as Vice Mayor, second by Commissioner Chastain; passed 5-0.

Mayor Nugent entertained a motion to adopt the minutes from Commission Meeting October 6, 2015.

Commissioner Chastain made the motion, second by Commissioner Spooner ; passed 5-0.

Mr. Ernharth on behalf of the Zoning Department presented the following Ordinances for final reading and adoption.

Ordinance 2015-0724; permits chickens within the city limits with regulations.

ORDINANCE NO. 2015-0724

AN ORDINANCE OF THE CITY OF STARKE, FLORIDA, AMENDING THE CITY OF STARKE LAND DEVELOPMENT CODE, AS AMENDED, PURSUANT TO AN APPLICATION, LDC 15-01, BY THE CITY COMMISSION, RELATING TO AN AMENDMENT TO THE TEXT OF THE LAND DEVELOPMENT CODE; PROVIDING FOR AMENDING ARTICLE IV ENTITLED ZONING REGULATIONS, DIVISION 3 ENTITLED, ZONING, DISTRICT REGULATIONS; SECTION 4.72 ENTITLED SINGLE FAMILY, VERY LOW DENSITY DISTRICT (R-1A); SECTION 4.73 ENTITLED SINGLE FAMILY, LOW DENSITY DISTRICT (R-1B); SECTION 4.80 ENTITLED SINGLE FAMILY, MEDIUM DENSITY DISTRICT (R-1C); AND SECTION 4.81 ENTITLED SINGLE FAMILY, MOBILE HOME, MEDIUM DENSITY DISTRICT (R-1D) TO ALLOW THE KEEPING OF CHICKENS WITH CERTAIN RESTRICTIONS, AS A PERMITTED USE; AMENDING ARTICLE IV ENTITLED ZONING REGULATIONS, DIVISION 4 ENTITLED MISCELLANEOUS PROVISIONS TO INCLUDE LOCATION, CHICKEN COOP AND CHICKEN ENCLOSURE REQUIREMENTS; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Commission of the City of Starke, Florida, hereinafter referred to as the City Commission, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the City Commission to prepare and adopt regulations concerning the use of land and water to implement a comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of the City of Starke, Florida, hereinafter referred to as the Planning and Zoning Board, has been designated as the Local Planning Agency of the City of Starke, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Code, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing concerning said application for an amendment, as described below, and recommended to the City Commission denial of said application for an amendment, as described below;

WHEREAS, pursuant to the Section 166.041, Florida Statutes, as amended, and the Land Development Code, the City Commission held the required public hearings, with public notice having been provided, on said application for an amendment, as described below, and at said public hearings, the City Commission reviewed and considered all comments received during said public hearings, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, concerning said application for an amendment, as described below;

WHEREAS, the City Commission has determined and found that a need and justification exists for the approval of said application for an amendment, as described below;

WHEREAS, the City Commission has determined and found that approval of said application for an amendment, as described below, is consistent with the purposes and objectives of the comprehensive planning program and the Comprehensive Plan;

WHEREAS, the City Commission has determined and found that approval of said application for an amendment, as described below, will further the purposes of the Land Development Code and other ordinances, regulations, and actions designed to implement the Comprehensive Plan; and

WHEREAS, the City Commission has determined and found that approval of said application for an amendment, as described below, would promote the

public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF STARKE, FLORIDA, THAT:

Section 1. Pursuant to an application, LDC 15-01, by the City Commission, to amend the text of the Land Development Code, Article IV entitled Zoning Regulations; Division 3 entitled, Zoning, District Regulations, Section 4.72 entitled Single Family, Very Low Density District (R-1A) is hereby amended to read, as follows:

ARTICLE IV. ZONING REGULATIONS, DIVISION 3. ZONING, DISTRICT REGULATIONS

Section 4.72 Single Family, Very Low Density District (R-1A)

A. Purpose. It is the intent of this district to provide for very low density, semi-rural, single-family, detached development of spacious character, together with public buildings, schools, churches, public recreation facilities and accessory uses as may be necessary or are normally compatible with spacious residential surroundings.

B. Permitted uses in R-1A:

1. Single-family, detached dwellings;
2. Leasing or renting of rooms; however the number of tenants in each dwelling shall not exceed two (2);
3. Adult Congregate Living Facilities (ACLF) with six (6) residents or less pursuant to Florida Statutes chapter 419;
4. Public facilities essential and necessary for the physical support of residential dwelling units, including water; sewer, gas, telephone, radio, television, and electric services.
5. The personal keeping of chickens. See Division 4 Miscellaneous Provisions for special provisions.

Section 2. Pursuant to an application, LDC 15-01, by the City Commission, to amend the text of the Land Development Code, Article IV entitled Zoning Regulations; Division 3 entitled, Zoning, District Regulations, Section 4.73, entitled Single Family, Low Density District (R-1B) is hereby amended to read, as follows:

ARTICLE IV. ZONING REGULATIONS, DIVISION 3. ZONING, DISTRICT REGULATIONS

Section 4.73 - Single Family, Low Density District (R-1B)

A. Purpose. It is the intent of this district to provide for low density, single-family, residential development of a moderately spacious character,

together with such public buildings, schools, churches, public recreation facilities and accessory uses as may be necessary or normally compatible with residential surroundings.

B. Permitted uses in R-1B:

1. Single-family, detached dwellings;
2. Leasing or renting of rooms; however the number of tenants in each dwelling shall not exceed two (2);
3. Adult Congregate Living Facilities (ACLF) with six (6) residents or less pursuant to Florida Statutes chapter 419;
4. Public facilities essential and necessary for the physical support of residential dwelling units, including water, sewer, gas, telephone, radio, television, and electric services.
5. The personal keeping of chickens. See Division 4 Miscellaneous Provisions for special provisions.

Section 3. Pursuant to an application, LDC 15-01, by the City Commission, to amend the text of the Land Development Code, Article IV entitled Zoning Regulations; Division 3 entitled, Zoning, District Regulations, Section 4.80 entitled Single Family, Medium Density District (R-1C) is hereby amended to read, as follows:

ARTICLE IV. ZONING REGULATIONS, DIVISION 3. ZONING, DISTRICT REGULATIONS

Section 4.80 - Single Family, Medium Density District (R-1C)

- A. Purpose.** It is the intent of this district to provide for medium density, single-family, residential development on smaller lots, together with such public buildings, schools, churches, public recreation facilities, and accessory uses as may be necessary or normally compatible with residential surroundings.
- B. Permitted Uses:**
1. Single-family, detached dwellings;
 2. Leasing or renting of rooms; however the number of tenants in each dwelling shall not exceed two (2);
 3. Adult Congregate Living Facilities (ACLF) with six (6) residents or less pursuant to Florida Statutes chapter 419;
 4. Public facilities essential and necessary for the physical support of residential dwelling units, including water, sewer, gas, telephone, radio, television, and electric services.

5. The personal keeping of chickens. See Division 4 Miscellaneous Provisions for special provisions.

Section 4. Pursuant to an application, LDC 15-01, by the City Commission, to amend the text of the Land Development Code, Article IV entitled Zoning Regulations; Division 3 entitled, Zoning, District Regulations, Section 4.81 entitled Single Family, Mobile Home, Medium Density District (R-1D) is hereby amended to read, as follows:

ARTICLE IV. ZONING REGULATIONS, DIVISION 3. ZONING, DISTRICT REGULATIONS

Section 4.81 - Single Family, Mobile Home, Medium Density District (R-1D)

- A. Purpose. It is the intent of this district to provide for medium density, single-family, residential development on smaller lots. Individual mobile homes may exist in the same area, together with such public and semi-public buildings and facilities and accessory structures as may be desirable and are compatible with such development. This district shall be strictly limited to existing developed areas which are already characterized by a mixture of housing types or to areas dominated by substandard housing in which mobile homes would improve housing quality in the area.
- B. Permitted Uses:
 1. Single-family, detached dwellings;
 2. Mobile homes, which meet the following conditions and criteria:
 - a. Installation shall be accordance with Florida Administrative Code, chapter 15(c)(1.10), also called the Installation of Manufactured Homes, including the use of a permanent perimeter under floor enclosure and a permanent foundation;
 - b. Siding material shall be wood, masonry, wood-like, masonry-like or other siding material and treatment of a type generally acceptable for site-built housing;
 - c. On-site assembled home width shall be a minimum of twenty (20) feet, as measured across the narrowest portion of the home (this is not intended to prohibit offsetting of portions of the home);
 - d. The main roof shall have a minimum pitch of two and one-half (2-1/2) feet rise for each twelve (12) feet of horizontal run and a minimum roof overhang of six inches per side;

- e. Roofing materials and treatment shall be generally acceptable material for site-built housing; and
 - f. All transportation equipment shall be removed.
3. Adult Congregate Living Facilities (ACLF) with six (6) residents or less pursuant to Florida Statutes chapter 419;
 4. Leasing or renting of rooms; however the number of tenants in each dwelling shall not exceed two (2);
 5. Public facilities essential and necessary for the physical support of residential dwelling units, including water, sewer, gas, telephone, radio, television, and electric services.
 6. The personal keeping of chickens. See Division 4 Miscellaneous Provisions for special provisions.

Section 5. Pursuant to an application, LDC 15-01, by the City Commission, to amend the text of the Land Development Code, Article IV entitled Zoning Regulations; Division 4 entitled Miscellaneous Provisions, Section 4-217 entitled Chickens in Single Family Residential Districts is hereby amended to read, as follows:

ARTICLE IV. ZONING REGULATIONS, DIVISION 4. MISCELLANEOUS PROVISIONS

Section 4-217 - Chickens in Single Family Residential Districts

1. Within single family residential zoning districts, chickens are permitted by right provided that the applicant has met his/her burden of proof that the proposed use meets all applicable regulations contained within the Land Development Code, including but not limited to the following criteria:
2. The owner or occupant of a lot may not possess more than eight (8) chickens.
3. Chickens shall not be kept on duplex, triplex, multifamily properties or mobile home/manufactured home parks.
4. Chickens must be kept within a coop or enclosure at all times.
5. No ducks, crowing hens, geese, turkeys, peafowl, or male chickens/roosters, or any other poultry or fowl may be kept under the provisions of this Section.
6. Chickens shall be kept for personal use only. The selling of chickens, chicken manure, or the breeding of chickens for commercial purposes is prohibited.

7. Chicken coops and enclosures must be obstructed from the view of neighbors.
8. Location and Requirements for Chicken Coops and Enclosures.
 - a. Any chicken coop and fenced enclosure must be located in the rear yard. No coop, enclosure or chickens shall be allowed in any front or side yard. (Corner lots shall be excluded from the side setback restriction).
 - b. The coop and enclosure must be a minimum of ten (10) feet from the rear and side property lines.
 - c. The coop shall be covered and ventilated, and a fenced enclosure/run is required. The coop and enclosure must be completely secured from predators, including all openings, ventilation holes, doors and gates (fencing or roofing is required over the enclosure in addition to the coop, in order to protect the chickens from predators).
 - d. All stored feed must be kept in a rodent and predator-proof container.
 - e. The coop shall provide a minimum of four (4) square feet per chicken and the run shall provide a minimum of ten (10) square feet per chicken and shall be of a sufficient size to permit free movement of the chickens.
9. Chickens shall not be permitted to trespass on neighboring properties.
10. Chicken coops and enclosures shall be maintained in a clean and sanitary condition at all times. Chickens shall not be permitted to create a nuisance consisting of odor, pests or contribute any other nuisance condition.

Section 6. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 7. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 8. Effective Date. This ordinance shall become effective upon adoption.

Section 9. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED UPON FIRST READING on the 8th day of September 2015.

PASSED AND DULY ADOPTED UPON SECOND AND FINAL

READING, in regular session with a quorum present and voting, by the City Commission this 20th day of October 2015.

Attest:

CITY COMMISSION OF THE
CITY OF STARKE, FLORIDA

Ricky Thompson, City Clerk

Tommy Chastain, Commissioner
Daniel W. Nugent, Commissioner
Carolyn B. Spooner, Commissioner
Wilbur Waters, Commissioner
Travis V. Woods, Commissioner

Commissioner Woods entertained a motion to deny the ordinance, second by Commissioner Spooner; passed to deny 3-2. Commissioner Chastain and Mayor Nugent opposed.

Ordinance 2015-0725; Davis rezoning.

ORDINANCE NO. 2016-0725

AN ORDINANCE OF THE CITY OF STARKE, FLORIDA, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF STARKE LAND DEVELOPMENT CODE, AS AMENDED; RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 15-03, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR REZONING FROM SINGLE FAMILY, MEDIUM DENSITY (R-1C) TO SINGLE FAMILY/MOBILE HOME MEDIUM DENSITY (R-1D) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF STARKE, FLORIDA;

REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Commission of the City of Starke, Florida, hereinafter referred to as the City Commission, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the City Commission to prepare and adopt regulations concerning the use of land and water to implement a comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of the City of Starke, Florida, hereinafter referred to as the Planning and Zoning Board, has been designated as the Local Planning Agency of the City of Starke, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to the Section 163.3174, Florida Statutes, as amended, and the Local Development Code, as amended, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving as the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Commission approval of said application for amendment, as described below;

WHEREAS, pursuant to the Section 166.041, Florida Statutes, as amended, and the Land Development Code, the City Commission held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the City Commission reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Zoning Board, serving as the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the City Commission has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF STARKE, FLORIDA, THAT:

Section 1. Pursuant to an application, Z 15-03, by Lillian Davis, to amend the Zoning Map of the Land Development Code by changing the zoning district on certain lands, the zoning district is hereby changed from SINGLE FAMILY, MEDIUM DENSITY (R-1C) to SINGLE FAMILY/MOBILE HOME MEDIUM DENSITY (R-1D) on property described, as follows:

A parcel of land lying within Section 22, Township 6 South, Range 22 East, Bradford County, Florida. Being more particularly described, as follows: Lots 7 and 10, Block 2 of Nat Williams Subdivision, as record in the Public Records of Bradford County, Florida.

Containing 0.28 acre, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED UPON FIRST READING on the 6th day of October 2015.

PASSED AND DULY ADOPTED UPON SECOND AND FINAL

READING, in regular session with a quorum present and voting, by the City

Commission this 6th day of October 2015.

Attest:

CITY COMMISSION OF THE
CITY OF STARKE, FLORIDA

Ricky Thompson, City Clerk

Tommy Chastain, Commissioner

Daniel W. Nugent, Commissioner

Carolyn B. Spooner, Commissioner

Wilbur Waters, Commissioner

Travis V. Woods, Commissioner

Commissioner Spooner made the motion to adopt the ordinance, second by Commissioner Chastain; passed 5-0.

Mr. Alex Leonard, Spyglass Group, LLC. was not present.

Attorney Sikes asked Mayor Nugent to read the Citizen Participation Notice. Mayor Nugent read the following;

THE STARKE CITY COMMISSION WELCOMES AND ENCOURAGES CITIZEN PARTICIPATION IN ALL MEETINGS. ANYONE WISHING TO ADDRESS THE COMMISSION SHOULD DO SO DURING THE "CITIZEN PARTICIPATION" PORTION OF THE MEETING. EACH PARTICIPANT WILL BE ALLOWED THREE MINUTES. AFTER BEING RECOGNIZED AND INVITED BY THE MAYOR, PLEASE COME TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS FOR THE MINUTES. THANK YOU FOR YOUR FULL COOPERATION AND SUPPORT OF THIS AND ALL PROCEDURES.

Mayor Nugent stated we have request for two separate 5K runs.

Terricena Kittles, 411 North Broadway Street, Starke; requested permission to hold a 1 mile race on December 5 beginning at 8:30 AM. It will be a fund raiser for scholarships and is sponsored by Lawtey Empowerment Advocacy Project, the Class of 1989, and Gene Cleaning.

Commissioner Spooner made the motion to permit the mile run, second by Commissioner Waters; passed 5-0.

Christopher Davis, Light Up Starke; 535 N. Cherry Street, Starke; requested to hold a 5K run on December 12th at 9 AM to 12 Noon; beginning and ending at Southside Elementary School.

He also wants the local businesses to be involved to promote their business he will be getting in touch with television stations in Jacksonville, Gainesville and also JOY FM Radio.

They want to collect clothing and items that would be given to the needy. Commissioner Spooner made the motion to approve the 5K run, second by Commissioner Waters; passed 5-0.

Chief Johnson mentioned with Halloween coming Commissioner Chastain contacted me in reference to sex offenders and sexual predators within the city and county. Probation officers will be present at the pumpkin escape. Commissioner Chastain asked that the police department make contact with the persons and make sure there will be no visible invitations to children such as front porch lights on, decorations in the yard.

Mayor Nugent requested a list with pictures of these people be provided to assist at the event with identification.

Commissioner Chastain added the response relating to the police vehicle take home policy for the Auditor General's finding needs to be completed. Chief Johnson responded Captain Warren is working on the policy to bring to the commission for approval.

Mr. Ernharth presented the bid recommendation of Phillips Contracting of Starke for Project 2016-01; Fire Department Roof Replacement. He had asked the engineers to provide a rendering as to what the roof would look like. They provided an architectural version not an artist rendering. He asked the commission if they would like to see an artist rendering to see what the roof would look like the item can be tabled until the next meeting. Commissioner Chastain made the motion to table item 12.A.1, second by Commissioner Woods; passed 5-0.

Mr. Ernharth presented the bid recommendation for Project 2015-03; Bleacher Covers at Edwards Road. One bid was received in the amount of \$39,295.00; Buildings and More from Lake City.

This project was not included in the budget and would be an additional item. There is money in a recreation account but this item was never placed in the budget.

Commissioner Spooner stated a Strategic Plan needs to be done. Commissioner Woods made the motion to accept the bid from Buildings and More; second by Commissioner Waters; passed 4-1. Commissioner Spooner opposed.

Mr. Ernharth requested appointment of City Attorney Dan Sikes as the Special Magistrate for Code Enforcement.

Attorney Sikes added he has reviewed the ordinance and there would be no conflict as him sitting as the Special Magistrate for Code Enforcement. He will do it at no extra charge to the city and will continue until it becomes a issue.

Commissioner Waters made the motion, second by Commissioner Chastain; passed 5-0.

Mr. Ernharth received a \$1,000 contribution request from Concerned Citizens of Bradford County for their After School Club. This is under the new policy through Resolution 2015-09. They provided all necessary documents.

Commissioner Spooner made the motion to approve the request, second by Commissioner Chastain; passed 5-0.

Mr. Ernharth provided his Bi-Monthly report. He also has three additional items he requested input; Mr. Hendricks is looking to close up shop for about four months through the winter. He picks up the slug from the wastewater plant and takes it to the sod farm and spreads it for us.

With him shutting down we will need our own way of doing that. To purchase the equipment alone would be over \$150,000. To bid it out is .25 cents a gallon which will be a significate amount of money.

He ask Mr. Hendricks what the cost would be if he would do that for the city. Mr. Hendricks replied to waive the monthly rental fee of \$1,400.

Mr. Ernharth added he felt that is the most cost effective and the best way to handle it for a four month period. He requested a written proposal from Mr. Hendricks and he will bring it back to the commission for approval.

Attorney Sikes commented; this would no way affect the contract and it would be a modification to the contract. Mr. Hendricks is preparing to handle the slug and take care of it for the City if the City would waive the monthly fee. It would take a simple agreement between the City and Mr. Hendricks would cover that. Is it something the commission is willing to do?

Mr. Ernharth added it is not in the contract for Mr. Hendrick to remove the slug and he is looking to shut down November 16th which would only give us a month. After additional discussion Attorney Sikes reminded the commission when it is time rewrite the contract additional things will be included to address these types of issues.

The issue of the BCR system upgrade was also discussed and due to Mr. Hendricks wanting to shut down for a time period a meeting will be scheduled with BCR.

Clerk Thompson reported the Bond Trustees met along with Commissioner Woods and Commissioner Waters and recommended the bills be paid.

Commissioner Woods made the motion to pay the bills, second by Commissioner Waters; passed 5-0.

Clerk Thompson presented the annual EHEP (Emergency Home Energy Program) assistance agreement with Suwanee River Economic Council for approval.

Commissioner Spooner made the motion to approve the agreements, second by Commissioner Chastain; passed 5-0.

Clerk Thompson presented the annual LIHEP (Low Income Home Energy Program) assistance agreement with Suwanee River Economic Council for approval.

Commissioner Spooner made the motion to approve the agreements, second by Commissioner Waters; passed 5-0.

Clerk Thompson reported he has received a date from the County in regards to a workshop relating to Recreation. Thursday, November 19 and everyone will not be in town.

Mayor Nugent asked for any dates from the Commission to give to the County. After discussion the dates of November 5 and November 23 at 6:00 PM will be given to the County for consideration.

Commissioner Waters asked if the meeting on November 17th could be moved to November 24th and after a discussion it was concluded to keep the meeting on November 17th.

Commissioner Chastain requested on the next agenda for a decision to be made on the building.

He ask Mr. Ernharth the status of the flow monitoring.

Mr. Ernharth responded as soon as the monitors were put in it stopped raining. So there has not been any significate rainfall to get any data reports. The thirty days expire on Friday. It will cost \$5,200 to extend an additional two weeks, and there is no significate rain fall heading our way.

He asked the commission for direction on how they would like to proceed. The estimated cost for smoke testing is around \$150,000.

After additional discussion the flow monitors will be removed, and the possibility of camera monitoring will be looked into and information will be brought back to the commission.

Commissioner Spooner reported some issues with persons parking along Old Lawtey Road.
She requested a Strategic Planning meeting and a status update on the Auditor General findings.

Commissioner Woods asked for some work on culverts.

Mayor Nugent added if the medal culverts could be straighten which would help in the water flow.

He requested commissioners to give the list of street and sidewalks for repair and paving be given to the City Manager and that no paving is done until we get this sewer issue taken care of.

Mayor Nugent asked if any additional information needed to be brought in front of the board. Hearing none he entertained a motion to adjourn.

Commissioner Spooner made the motion to adjourn, second by Commissioner Chastain;

Mayor Nugent recognized Mr. Monahan.

Mr. Monahan asked the status of the zoning issues for the adult amusement. Attorney Sikes responded that was not the issue. The ordinance the city currently has will need to be updated due to the changes in the state statutes. The issue relating to the insurance is the state requires \$1 million worth of liability coverage and that is not in our current ordinance.

Clerk Thompson added the problem with zoning is the city doesn't have the classification of internet café under the B2.

Attorney Sikes and Clerk Thompson will meet on Friday to work out the issues they will contact Mr. Monahan.

Mayor Nugent stated he has a motion and a second to adjourn the meeting.
Motion passed 5-0.

Travis V. Woods, Mayor
Commissioner Tommy Chastain
Commissioner Daniel Nugent
Commissioner Carolyn B. Spooner
Commissioner Wilbur L. Waters

Attest: _____
Ricky Thompson, City Clerk