

Commission Meeting  
July 11, 2017  
6:30 pm

Minutes of July 11, 2017 Starke City Commission Meeting

This was the first regular meeting of the month. Members present: Mayor Tommy Chastain, Commissioner Danny Nugent and Commissioner Travis Woods. Also present were City Manager Bob Milner, City Attorney Dan Sikes, Assistant Police Chief Barry Warren and Fire Chief Gary Wise. Commissioner Janice D. Mortimer was absent due to a prior commitment. Commissioner Wilbur Waters was on vacation.

Mayor Chastain called the meeting to order at 6:30 pm. Commissioner Nugent offered a prayer and led the Pledge of Allegiance.

Mayor Chastain asked if there were any changes to the agenda. There was an addition for item 8. G. Auto Tent Sale under the City Manager. There was an addition for item 9. A. Audit Report the other items under the City Clerk were moved down one. Commissioner Nugent made a motion to accept the changes. Commissioner Woods seconded it. The motion passed 3-0.

A motion to accept the agenda was made by Commissioner Nugent and was seconded by Commissioner Woods. The motion passed 3-0.

Mayor Chastain asked for acceptance of the minutes from the June 20, 2017 Commission Meeting. Commissioner Nugent made a motion and it was seconded by Commissioner Woods. Commissioner Woods asked that the words he spoke regarding the Ordinance to Modify Charter Election Qualified Elector be added to the minutes verbatim before they are accepted. The motions were withdrawn.

Brad Million presented the Independent Auditor's Report. Areas of concern included Public Safety Expenditures and the General Fund not always paying back the Utility Fund. Commissioner Woods made a motion to approve the Auditor's Report. It was seconded by Commissioner Nugent. The motion passed 3-0.

There was no citizen participation.

Carol Mosley addressed the proposed phosphate mine in Bradford and Union Counties. She shared a video with the commissioners. She expressed concern for the health of Bradford County residents and the Santa Fe River. She would like the commissioners to adopt a resolution opposing the mine. Mayor Chastain stated that the resolution would be put on the agenda for the next meeting for a vote when all commissioners will be present.

Mayor Chastain called for a 5 minute recess. The meeting was called back to order at 7:03 pm.

Assistant Police Chief Warren stated that things were going well at the police department.

City Manager Milner addressed the following issues:

- 1) Mr. Milner addressed the 5K Mutt Strut at the Edwards Road Park. This event was held last year. It is a fund raiser for Animal Advocates. The event will take place Saturday, July 22<sup>th</sup> from 6:00-10:00 pm. Commissioner Nugent made a motion to approve the event. It was seconded by Commissioner Woods. The motion passed 3-0.
- 2) Mr. Milner addressed the Clay Electric Franchise 20 Year Agreement. We had asked for a 15 year agreement so Mayor Chastain asked to table it until the next meeting when all the commissioners will be in attendance.
- 3) Mr. Milner addressed the Bid for Sludge Hauling. Commissioner Nugent made a motion to approve. It was seconded by Commissioner Woods. The motion passed 3-0.
- 4) Mr. Milner addressed the DOT Maintenance Agreement for Call Street. The DOT will be resurfacing Call Street from US Hwy 301 to St Clair Street. The DOT will leave all landscaping and lights and will repair sidewalks and provide handicapped parking as well. After the resurfacing we will maintain Call Street. Upon receipt of the agreement from DOT, Mr. Milner will present it to the commission.
- 5) Item E. the Small Cell Antenna Agreement with Mobilitie will be tabled until the next meeting when all commissioners will be present.
- 6) Mr. Milner addressed the approval for the use of the City Square for the Bike Fest Event August 11<sup>th</sup> and 12<sup>th</sup>. Commissioner Nugent made a motion to approve contingent on all proper documentation being received by the office of the City Manager. Commissioner Woods seconded it. The motion passed 3-0.
- 7) Mr. Milner addressed the Auto Tent Sale at Walmart August 1<sup>st</sup>-5<sup>th</sup>. Commissioner Woods made a motion to approve contingent on the required documentation being provided. It was seconded by Commissioner Nugent. The motion passed 3-0.
- 8) Mr. Milner addressed the letter from Mittauer concerning the completion of the upgrades to 4 of the lift stations. No action is required.
- 9) Commissioner Nugent reviewed the bills with the Bond Trustees and made a motion to approve the bills. Commissioner Woods seconded the motion. The motion passed 3-0.
- 10) The next item was the American Legion Brick Fund Raiser. Felix Ramos-Vargas addressed the commissioners. They will be selling bricks to raise money for the

American Legion. They will be displayed on a sand base in front of the American Flag at the Veteran's Park. There will be multiple phases. They will advertise the event with flyers and in the Telegraph. American Legion Post 56 has a new phone number. It is 904-769-1221.

- 11) The next item was the contract for services for former employee Dee Dampier. This is a 6 month contract at \$15 per hour on an as needed basis. Mrs. Dampier continues to provide a valuable service to the Clerk's Office. A motion to accept was made by Commissioner Nugent. It was seconded by Commissioner Woods. The motion passed 3-0.
- 12) The next item was Andy Easton. The commission was provided a letter from Andy Easton stating that the grant application for the Thompson Street Park and Wainwright Park will not be funded this year. The commission can reapply for funding for the Fiscal Year 2018-2019 in September or October of this year. This item is for information only.
- 13) The next item was the Bradford County Emergency Management change of address. The Emergency Operations Center has been moved to the Senior Center on N. Temple Avenue which will continue with the services they provide. The building will only become the EOC when necessary to activate. This item is for information only.

City Attorney Sikes addressed the following issues:

- 1) Attorney Sikes read Ordinance 2017-0471 to Modify Charter Election Inspectors.
- 2) Attorney Sikes read Ordinance 2017-0472 to Modify Charter Election Notices.
- 3) Attorney Sikes read Ordinance 2017-0473 to Modify Charter Election Qualified Elector.
- 4) Attorney Sikes read Ordinance 2017-0474 to Modify Charter Election Returns.
- 5) Attorney Sikes read Ordinance 2017-0475 to Modify Charter Early Voting.
- 6) Attorney Sikes asked for approval to publish Chapter 2 Section 2-169 Salary of the City Clerk. Mayor Chastain suggested making this Ordinance 2017-0476. Commissioner Nugent made a motion and Commissioner Woods seconded it. The motion passed 3-0.
- 7) Attorney Sikes asked for approval to publish Chapter 62 Section 62-53 Salary of the Chief of Police. Mayor Chastain suggested making this Ordinance 2017-0477.

Commissioner Woods made a motion and Commissioner Nugent seconded it. The motion passed 3-0.

Commissioner Woods had nothing further.

Commissioner Nugent stated that he is glad to be back.

Mayor Chastain had nothing further.

There being no further business, the meeting was adjourned at 7:24 pm.