

## COMMISSION WORKSHOP

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Mayor Woods called the workshop to order to interview the candidates for the City Manager Position. Present were Commissioner Wilbur Waters, Commissioner Carolyn Spooner, Commissioner Tommy Chastain, Commissioner Danny Nugent, City Clerk Ricky Thompson, and Mark Crawford, Bradford County Telegraph.

The two candidates are Thomas Erharth and Bruce Pagel.

Each interview lasted approximately 30 minutes and the candidates were asked questions by the commission.

These are a list of questions the Commission picked from to ask.

Describe your work experience in municipal government or public administration.

Describe your experience in managing a city in the operation of municipal utilities public works (i.e. electricity, natural gas, water and wastewater utilities or other public works.

Describe your experience in working with City Commissioners, public officials, and what you feel that relationship should be.

Describe your experience working with general public, media, and human resource areas.

Describe your management style and your approach to managing and supervising other staff. What was the largest number of employees that you were responsible for?

Describe your past experience in managing finances and developing municipal budgets. Describe the size of the budget you were responsible for.

If selected to fill the Operations Managers position you will be required to respond after hours during emergency situations concerning utility issues in which you will be directing employees in the restoration of utility services to our customers, while at the same time keeping the City Commissioners fully informed on the status of complete restoration of service.  
How do you feel about this?

The City Manager position is an exempt position, which requires you to respond 24 hours a day seven days a week to assist with any problems that may arise in the City.

Do you feel this may affect your decision in accepting the job if offered?

Suppose the city experiences an electric outage (city wide blackout), how would you proceed in restoring power and explain the steps you would take in doing so?

If the city were to experience a large electric line loss each month, and the result was an unfair fuel adjustment, which is passed along to our customers, what steps would you propose to help reduce the line loss, lower or eliminate the fuel adjustment charges and save our customers money?

What interested you in applying for the position?

Mr. Ernharth gave a summary of his personal life and professional history on how he arrived at applying for the position.

He gave detailed answers for each question. Explained how he has obtained grants to assist with road improvement projects. The largest number of employees he has supervised. How he handles the public officials and citizens. How he implemented a public meeting held once a year for citizens to come and listen to how the township is doing and where they are headed. How he would handle emergency situations. Lower cost and manage his budget.

Mr. Pagel gave a brief summary of why he applied for the position. He made a correction to the article in the newspaper that he does not have his doctorate yet. He has one additional course to take.

He discussed how he would handle the different personalities of the commissioners. How he obtained grants. He discussed his management style; teacher and student. How he would handle emergency situations.

Mr. Pagel asked the commission what major issues the city has in moving forward. The commission would like to see more jobs, innovations to move forward, better schools.

He ask what the commission was looking for in a city manager personality wise. Commissioner Waters responded treat everyone the same.

With no additional discussion the workshop was closed.

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Travis V. Woods, Mayor  
Commissioner Tommy Chastain  
Commissioner Daniel Nugent  
Commissioner Carolyn Spooner  
Commissioner Wilbur Waters

Attest: \_\_\_\_\_  
Ricky Thompson, City Clerk