

COMMISSION MEETING

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Mayor Woods announced that if anyone in attendance wishes to speak regarding a motion he asked for them to stand or raise their hand and he will acknowledge them for their comment.

Mayor Woods called the meeting to order. Present were Commissioner Carolyn B. Spooner, Commissioner Tommy Chastain, Commissioner Danny Nugent, Commissioner Wilbur Waters, City Clerk Ricky Thompson, Police Chief Jeff Johnson, Fire Chief Tom Rowe, and Attorney Dan Sikes.

Commissioner Nugent gave the invocation and led the pledge of allegiance to the flag.

Mayor Woods entertained a motion to accept the minutes of the City Commission Meeting January 6, 2015.

Commissioner Chastain made the motion, second by Commissioner Nugent; Motion passed 5-0.

Mayor Woods entertained a motion to accept the minutes of the workshops on Police Department Vehicles & DOT/Call Street January 6, 2015.

Commissioner Spooner made the motion, second by Commissioner Chastain; Motion passed 5-0.

Mr. Tatum Davis, Community in School Strategic Planning Chairman; handed out a paper (Attachment A) seeking input from the community as board members, educational stakeholders, civic groups, and parents.

Mrs. Carrie Johnson, Shands Starke; addressed the board to request the help of the people and commission of Starke to get the word out for the education on knowing heart attack (Attachment B).

Shands has become chest pain accredited through the hospital back in June 2014 and with the accreditation we are required to continue to educate the public.

We are getting out into the public forums, churches and local business to educate.

Mrs. Johnson asked if the hospital could be notified when there are going to be city events here in Starke so they can come to the event and educate people.

Mr. Andy Easton, Andy Easton & Associates 203 Ridgeland Road, Tallahassee; who is a grant writer presented a paper (Attachment C) of work he has done in surrounding communities and was present to introduce himself to make the board aware of his services.

Mayor Woods tabled item 6 for the additional information as discussed in the workshop.

Ms. Rebecca White, Florida DOT & Atkins Global; presented the flyer (Attachment D) relating to the U.S. 301 Intersection Improvement, relocating the light from Deerfoot Village Shopping Center. They will be set up at the center on Thursday afternoon for anyone to come by and ask questions. All lane closures for the project will be between 8 p.m. to 7 a.m.

Chief Rowe informed the commission ISO was here last week to do the inspection and it will take about 4 to 6 months for the results.

Clerk Thompson reported the Bond Trustees met along with Commissioner Nugent and recommended the bills be paid.

Commissioner Nugent offered a motion to pay the bills based on the recommendation of the Bond Trustees, second by Commissioner Waters; passed 5-0.

He presented the agreement for the Florida Department of Economic Opportunity Grant and requested a motion to accept the contract and authorize signature. Commissioner Chastain made the motion to accept the contract and authorize signature, second by Commissioner Spooner; passed 5-0.

He presented the Badcock Developers Agreement for approval. Commissioner Nugent made the motion to approve the agreement, second by Commissioner Chastain; passed 5-0.

Clerk Thompson presented the three options for East Call Street

OPTION 1: WE CONTINUE FORWARD WITH THE ORIGINAL PLAN OF EXECUTING A RESURFACING CONTRACT. UPON COMPLETION, THE AGREEMENT IN PLACE SPECIFIES THAT EAST CALL STREET SHALL BE TRANSFERRED TO THE CITY OF STARKE. THERE'S NO GUARANTEE THAT ADDITIONAL FUNDING WILL BE AVAILABLE BEYOND THE \$150,000 PROGRAMMED, HOWEVER IT'S A REQUEST THAT WE'RE WILLING TO MAKE IN SUPPORT OF THE PROJECT.

OPTION 2: EAST CALL STREET IS TRANSFERRED TO THE CITY OF STARKE WITHOUT A RESURFACING CONTRACT. AS THE NEED ARISES, WE LATER PURSUE A NEW CONSTRUCTION CONTRACT THROUGH OUR STATE FUNDED PROGRAMS.

OPTION 3: EAST CALL STREET REMAINS UNDER FDOT CONTROL. IF AN FDOT SPONSORED RESURFACING CONTRACT IS EXECUTED, YOU WILL LOSE THE DIAGONAL PARKING AND BRICK PAVERS IN ORDER TO MEET CURRENT DESIGN CRITERIA. ALSO, THE MOST RECENT RESURFACING PROJECT LIMITS ALONG SR 230 WERE TERMINATED SHORT TO ACCOUNT FOR THE AGREEMENT IN PLACE WITH THE CITY OF STARKE. OUR RESURFACING PROGRAM FOCUSES ON CORRIDOR BLOCKS, SO I'M NOT SURE WHEN THE NEXT RESURFACING EFFORT WILL BE PROGRAMMED SPECIFIC TO SR 230.

He recommended for the commission to choose option 3.
Commissioner Waters made the motion to select option 3, second by Commissioner Spooner; passed 5-0.

Attorney Sikes was asked to review a contract between the Police Department and the Santa Fe College. This is for officers to do extra hours at the college with Santa Fe paying the city and the city disbursing the funds to the officers. He understands the amount of funds are to covers all the cost of workers compensation and taxes.

He stated the contract does require disbursement of funds from the city funds therefore the contract would need to be approved by the city commission. Until such he recommended those bills go through the bond trustees for approval and paid monthly to reimburse the officers for their time already spent.

He stated as a generic concept the commission would need to accept the contract and ratify it or reject the contract and go back to renegotiate it. These are his recommendations as options.

Mayor Woods suggested the officers be paid for what they have done with the money received and Attorney Sikes bring back a contract for the commission to approve.

Mayor Woods asked Clerk Thompson if there are any quarterly budget numbers for October, November, and December ready for the commissioner?

Clerk Thompson responded no it isn't ready.

Mayor Woods asked about the ad in the paper relating to the Senior Accountant/ Finance Advisor. Are we going to need to amend the budget due to the funds used for Mr. Thiemann was added to the salary for the new city manager?

Clerk Thompson responded we had talked about it but a budget amendment has not been done yet. We have money for that position as well.

Mayor Woods asked why the commission didn't know about it.

Clerk Thompson stated he has an open position.

Commissioner Waters stated a position opened from when John left, somebody has got to step up.

Clerk Thompson stated as much that has been added onto that department no one person can get it done. I'm not having finance drop off the map.

Commissioner Nugent stated that was a temporary position and was done away with when John left and the city manager was going to assume those functions. When Mr. Green was here he didn't have anyone helping him.

Clerk Thompson stated it was not a temporary position it was a part time position that was approved by the commission.

Mayor Woods stated he does not remember approving the position however what is the wishes of the commission? The clerk is asking for a part time position and are there any issues with it?

Commissioner Spooner asked with having a new city manager and Alicia McMillian as the Finance Director is this part time position still needed?

Clerk Thompson responded certainly. Since we have added on line billing that is one of the things, she also manages the office. There is work of getting the on line bill payments and recording them, and he is not comfortable not having this position.

Commissioner Nugent would like some time to think about it.

Clerk Thompson stated he is moving forward with hiring someone and just like the simple question that Mayor Woods asked; have we had a budget printed out for the last quarter. No we haven't.

The person will work Monday, Wednesday, and Friday at a minimum.

Commissioner Spooner requested a follow up with DOT on the sidewalk list for Old Lawtey Road and the repairs for Old Lawtey, Pine Street, and Calvary Street. She suggested having the grant writer take a look at some of our special projects to see if he can secure funding for us.

She suggested continuing the quarterly employee recognition and an annual open house in April.

Clerk Thompson responded the recognition is done at the safety training as well as the Christmas luncheon.

Commissioner Chastain ask for an update on the railings for Orange Street. Clerk Thompson stated he is waiting on a survey from Mr. Welch.

Commissioner Waters asked to check on getting with the state relating to the funds for paving of Orange Street as well as Old Lawtey Road.

Clerk Thompson will request a meeting with the county.

Mayor Woods asked if anything additional needed to come before the board. Hearing none, he called for a motion to adjourn.

Commissioner Spooner made the motion to adjourn the meeting, second by Commissioner Chastain; passed 5-0.

Travis V. Woods, Mayor
Commissioner Tommy Chastain
Commissioner Daniel Nugent
Commissioner Carolyn B. Spooner
Commissioner Wilbur L. Waters

Attest: _____
Ricky Thompson, City Clerk



Communities
In Schools

Bradford County

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Strategic Planning Committee 1-12-2015

The Strategic Planning Committee of Communities In Schools of Bradford County (CIS) is in the process of devising a new (3) three year plan and is seeking input from the Board Members, Educational Stakeholders, Civic groups, and Parents.

Areas that are suggested for input, but are not limited to, are as follows:

- Corporate Image
- Existing Programs
 - **CISTO** (CIS's Transportation Operation)
 - **TSIC** (Take Stock in Children) (*scholarship and mentoring*)
 - **Gender Specific** (Girl's Club) (*pregnancy prevention*)
 - **FBMP** (Family Business Mentoring Program) (*family entrepreneurship*)
 - **CIS Tutorial Programs** (*academic assistance*)
 - **CIS Comprehensive Program** (*BHS student impact services*)
 - ***Purposed Veterans' Transportation (in progress)**
- Corporate and Staff Outreach
- Organizational Development/Design
 - Executive Committee
 - Public Relations Committee
 - Fundraising Committee
 - Strategic Planning Committee
- New programs that need to be explored

The overall question is, where do you want CIS as a corporation to be in 2018? What in your opinion would be the most positive activities for CIS to engage in for the benefit of our community? How can we improve the programs that CIS is currently sponsoring?

Please return all ideas and suggestions to Mr. Tatum Davis, Chairperson of the Strategic Planning Committee or the CIS office.

A response with ideas, comments, or suggestions by March 30, 2015 will be greatly appreciated. (email: cisbrad@yahoo.com Tatum Davis tatumd2@gmail.com)

Thank you for your interest and concern for the children of Bradford County.



DID YOU KNOW HEART ATTACKS HAVE BEGINNINGS?

THESE "BEGINNINGS" OCCUR IN **OVER 50% OF PATIENTS.**
Most importantly, if recognized in time, these "beginnings" can be treated before the heart is damaged!

ALARMING STATISTICS:

Heart disease causes approximately 1 of every 4 deaths in the United States.
.....

About 50% of sudden cardiac deaths occur outside a hospital. This suggests that many people don't act on early warning signs.
.....

Survey results show that only 27% of the respondents were aware of all major symptoms and knew to call 9-1-1.
.....



BY SHARING EARLY HEART ATTACK EDUCATION (EHAC) WE CAN CHANGE THESE SOBERING STATISTICS!



WHAT IS EHAC?

EHAC or “Early Heart Attack Care”
is three things:

1

A campaign intended to educate everyone as to the early symptoms of a heart attack in order to prevent the heart attack from ever occurring. Preventing the heart attack prevents heart damage.

2

A plea to the public to be responsible, not only for themselves, but for those around them who may be experiencing early heart attack symptoms, and to help them obtain immediate treatment.

3

A public education program that concentrates on the benefits of receiving early treatment, and activating emergency medical services.

What makes the EHAC campaign different?

Unlike most programs that promote recognition of the signs and symptoms of an impending heart attack, the EHAC initiative encourages early recognition when symptoms may be mild. For the 50% of people experiencing these symptoms, the heart attack can be prevented with early treatment —

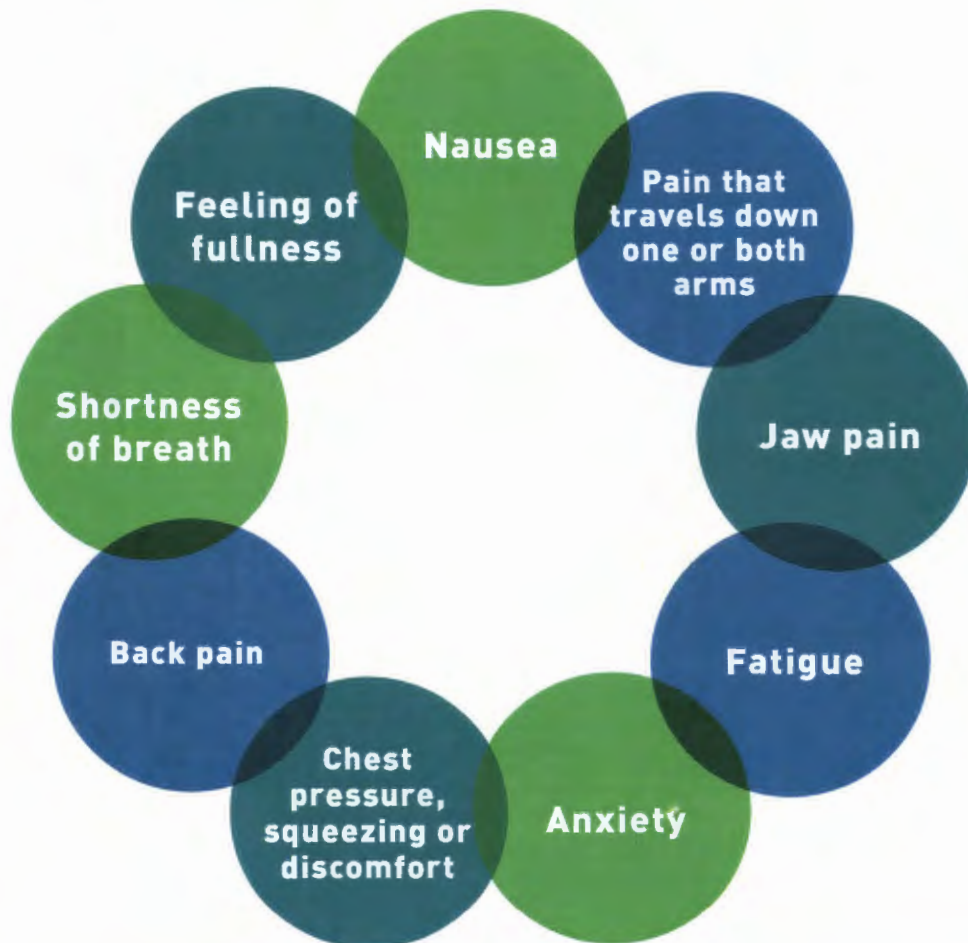
BEFORE ANY DAMAGE TO THE HEART CAN OCCUR!

DID YOU KNOW?

85% of heart damage occurs within the first two hours of a heart attack. EHAC is knowing the subtle danger signs of a heart attack and acting upon them immediately - **BEFORE HEART DAMAGE OCCURS**

SO WHAT ARE THE EARLY SYMPTOMS?

Remember, people may or may not experience any or all of these symptoms. People may experience mild chest symptoms, such as pressure, burning, aching or tightness. These symptoms may come and go until finally becoming constant and severe.



SURVIVE.
DON'T DRIVE. CALL 9-1-1

WHAT SHOULD WE DO?



COMMIT to these three steps:

- 1** LEARN THE EARLY SIGNS & SYMPTOMS OF A HEART ATTACK
- 2** SHARE EHAC WITH OTHERS
- 3** TAKE THE PLEDGE

Pledge to be part of a movement to save hearts and save lives...

"Because Every Heart Matters"

EHAC Pledge

I understand that heart attacks have beginnings that may include chest discomfort, shortness of breath, shoulder and/or arm pain, and weakness. These may occur hours or weeks before the actual heart attack.

I solemnly pledge that if it happens to me or anyone I know, I will call 9-1-1 or activate our Emergency Medical Services.

Name _____ Date _____

Visit us at www.deputyheartattack.org for more information about heart disease and prevention.



SOCIETY OF CARDIOVASCULAR
PATIENT CARE



Andy Easton & Associates

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Tallahassee, Florida 32312

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To: City of Starke City Commission

Andy Easton & Associates provides planning and grant services to Florida's small and rural communities. Some of the projects we have developed and managed include the following:

City of Lake Butler

1. CDBG grant (awarded) for a fire station and splash park
2. CDBG grant writing is underway for sewer lines and sewer plant improvements
3. FRDAP grants (awarded) for Lakeside Park and Westside Park
4. FRDAP application is pending for Fletcher Myers Park
5. Annexation Planning Grant (awarded)
6. Potential Future Planning Grant – CRA update Study

City of Hampton

- Grant writing will soon be underway – Planning Grant for Local Government Comprehensive Plan Update

Bradford County

- FRDAP applications are pending for Speedville Park and Lincoln Park

Lafayette County

- Economic Development grants for conversion of an abandoned boat factory building to a business incubator (industrial park)

Town of Greenwood (Jackson County)

- Economic Development Element as part of the Comprehensive Plan (awarded)

City of Midway (Gadsden County)

- Grant Research (investigating the use of grants to set up a farmer's market)

City of Center Hill (Sumter County)

- CDBG grants (awarded) for drainage, paving, water facilities and recreation improvements

U.S. 301 Intersection Improvement

Starke-Bradford County

January 2015

Work began January 20 on a project which will create a new intersection on U.S. 301 that will connect to the future Southeast 144th Street in Starke.

The traffic signal currently in front of the Deerfoot Village Shopping Center will be relocated to align with the new Southeast 144th Street being built by the Bradford County Road Department. Median openings across from the IHOP and at the entrance to the shopping center will be closed and a new median opening, an additional shopping center entrance and new signal will be added between Vystar and IHOP. A temporary pedestrian walkway will be constructed for crossing U.S. 301 during the driveway relocation at Vystar. The roadway will also be resurfaced.

Traffic Impacts:

- > **Weekday lane closures from 8 p.m. to 7 a.m.**
- > **Access to businesses will be maintained at all times.**
- > **Pedestrian walkways will be maintained at all times during construction.**
- > **Speeding fines are doubled when workers are present in the work zone.**

Additional work includes:

- **Constructing a new driveway at Vystar**
- **Adding new turn lanes and turnouts in front of Deerfoot Village Shopping Center**
- **Relocating traffic and pedestrian signals to the new Southeast 144th Street intersection**
- **Constructing new five feet wide sidewalks to connect with existing sidewalks**
- **Adding handicap accessible ramps**
- **Drainage improvements**
- **Painting stop bars, crosswalks, bike lane and directional arrows**



Current intersection in front of Deerfoot Village Shopping Center in Starke

Project Facts:

Construction began: January 20, 2015

Contractor: V.E. Whitehurst & Sons, Inc. of Williston

Estimated completion: Summer 2015

Cost: \$1,754,776

Average daily traffic count: 27,000

Length: 0.261 miles

Contact Information:

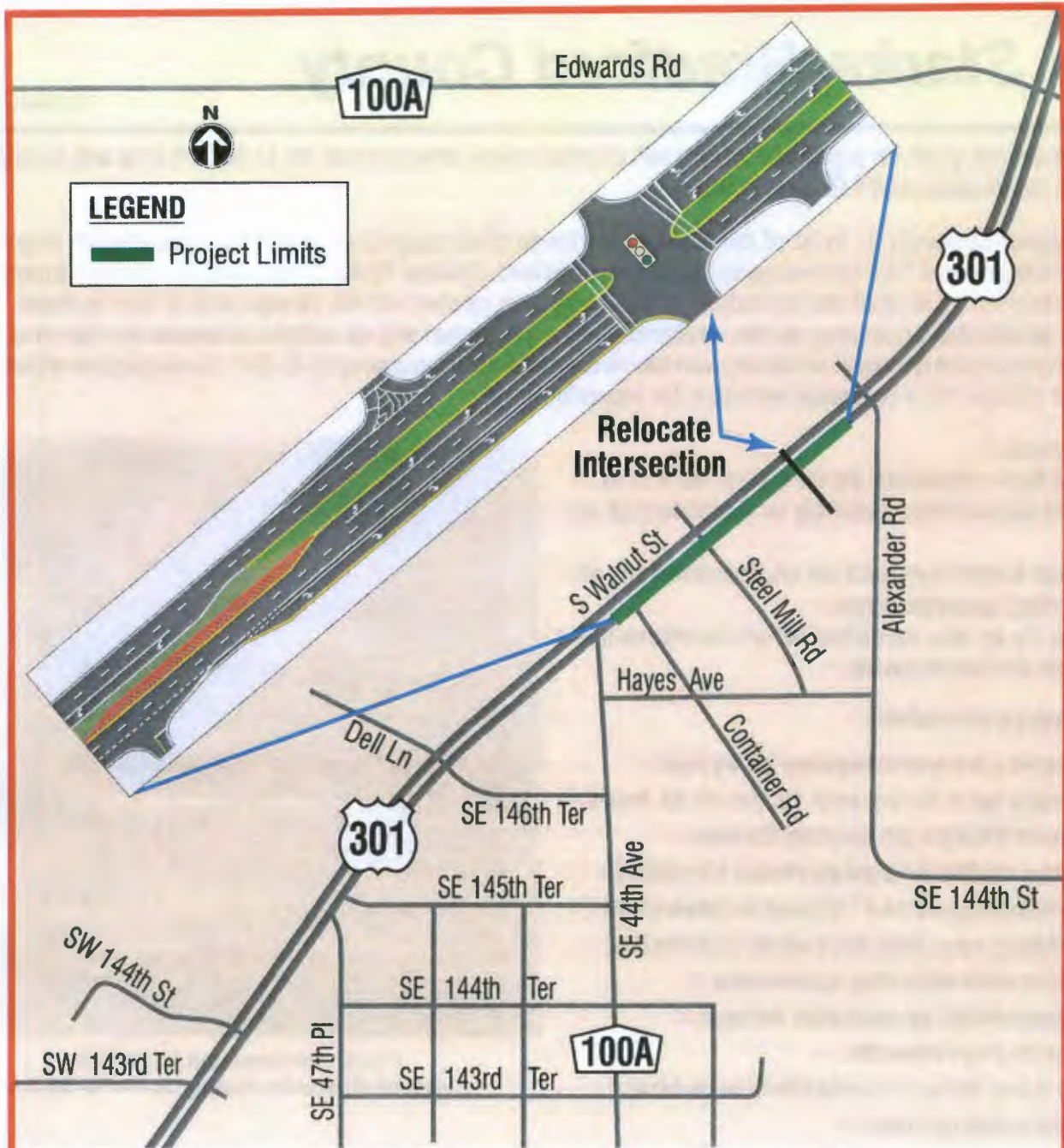
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Follow FDOT on Twitter @MyFDOT_NEFL and Facebook at www.facebook.com/MYFDOTNEFL.com.





U.S. 301 intersection improvements project limits map

